



Arlington Contributory Retirement Board

Date: November 21, 2019

Time: 4:35 p.m.

Location: Senior Center Ground Board of Health Conference Room

Minutes

Board Members present: Chairperson Kenneth Hughes, Richard Keshian, Kenneth Steele. Ida Cody and Robert Jefferson

Chairperson Kenneth Hughes called the regular meeting to order at 4:35
Call to order Regular Monthly Meeting

Discuss Update the Board on Retirement Office move

Mr. Greco informed the Ms. Jennifer Raitt the Planning Director met with Mr. Greco and asked if the Board would OK if the Retirement Office moved to where the Weatherization Offices are currently instead of the conference area. After review and discussion Mr. Jefferson made a motion to approve the move, seconded by Mr. Steele. The motion was approved by unanimous vote

Mr. Largenton Request

Mr. Jefferson made a motion to acknowledge receipt of Mr. Largenton's letter and to have the Board send a letter to Mr. Largenton reminding him that the 91A's will be calculated the same way unless the law is changed, seconded by Mr. Steele. The motion was approved by unanimous vote

Pension Technology Group Pricing Update

After review and discussion, Mr. Jefferson made a motion to approve the Pension Technology Group Pricing Update, seconded by Mr. Steele. The motion was approved by unanimous vote

Actuarial RFP

After review and discussion of the two RFP's and following the scoring procedure recommend by PERAC, Mr. Steele made a motion based on the total scoring of the Board to re-hire Stone Consultant as the Board's Actuarial Consultant , seconded by Ms. Cody. The motion was approved by unanimous vote

Motion and vote to approve Expense Warrants # 19 2019, and November 2019 Payroll Warrant

After review and discussion, Mr. Keshian made a motion to approve the Expense Warrants # 19 and November 2019 Payroll Warrant for payment, seconded by Mr. Steele. The motion was approved by unanimous vote

Motion and Vote on September 2019 Trial Balance

After review and discussion, Mr. Keshian made a motion to approve the September 2019 Trial Balance, seconded by Mr. Steele, The motion was approved by unanimous vote.

Motion and vote to approve Minutes for October 24, 2019

After review and discussion, Mr. Keshian made a motion to approve the October 24, 2019 Minutes, seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion to approve new town member

After review and discussion Mr. Steele made a motion to approve the new town member Brian Nichols, seconded by Mr. Keshian. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Brian Nichols	10-21-2019	9+2%	Community Development

Motion to waive reading of new school members

Mr. Keshian made a motion to waive reading of new school members, seconded by Mr. Jefferson. The motion was approved by unanimous vote.

Motion to approve new school members

Mr. Jefferson made a motion approve the new school member listed below, seconded by Mr. Keshian. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Kevin Auguste	10-08-2019	9+2%	Teacher Assistant
Jeff Conners	10-30-2019	9+2%	Database Specialist IT
Kitana Cruz	10-01-2019	9+2%	Teacher Assistant
Laurie Detzi	10-15-2019	9+2%	Teacher Assistant
Michael Guess	10-21-2019	9+2%	Traffic Supervisor
Shweta Iyers	11-04-2019	9+2%	Teacher Assistant
Michael Lamb	10-01-2019	9+2%	Teacher Assistant
Deanne Lingblom	09-11-2019	9+2%	Cafe/Bus Monitor
Giustina Sacco	10-07-2019	9+2%	Teacher Assistant
Danielle Schechner	10-02-2019	9+2%	Teacher Assistant
Meredith Wright	08-28-2019	9+2%	Teacher Assistant

Motion to approve the retirement application for Lorraine Nichols

Mr. Steele made a motion approve the retirement application for Lorraine Nichols, seconded by Mr. Jefferson. The motion was approved by unanimous vote.

Name	Creditable Service	Department/ Position	Retirement Option	Date
Lorraine Nichols	13 years 0 months	School/ Teacher Assistant	B	11/16/19

Motion and vote on Section 94 Application Remand for Anthony Mignannelli

After review and discussion and based on a 3-0 Medical Panel denial and PERAC Remand Mr. Steele made a motion to deny Mr. Mignannelli's application for disability retirement , seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote of a refund of accumulated deductions for Helen M. Kulow-Cuipa in the amount of \$17,471.61. Ms. Cuipa had 4 years and 1 month of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Mr. Steele made a motion to approve the refund of accumulated deductions for Ms. Kulow-Cuipa seconded by Mr. Keshian, The motion was approved by unanimous vote.

Acknowledgement of retirees and survivors who have passed since the last Board Meeting

The Chairman asked the Board to observe a moment of silence for the deceased retirees listed below

Deceased	Date of Death	Department/ Position	Retirement Date	
Arlene Plachowicz	10/17/2019	School/ Traffic Supervisor	6/19/2004	Retiree
Michael Cullen	11/15/2019	School/ Custodian	5/3/1989	Retiree
Tom Cooney	11/19/2019	DPW/ Craftsman	5/6/2009	Retiree

New Business

The Board Members discussed having the Board Administrator discuss with the IT Director Mr. Good regarding the Board Members having Board emails.

Adjourn

Mr. Keshian made motion to adjourn the meeting at 6:30 PM, seconded by Mr. Jefferson. The motion was approved by unanimous vote

Respectfully submitted,

Richard S. Greco
Retirement Administrator

Kenneth Hughes, Elected, Chairman

Richard Keshian Appointed

Ken Steele, Board Appointed

Ida Cody Comptroller, Ex-Officio

Robert Jefferson, Elected